

**DECREE DRAFTING NOTES**

To assist in preparing your Decree, please complete the following questions and return them to this office: (Only complete the information which was **not** given to us on the information sheet you filled out during your first office visit)

Date mailed to client \_\_\_\_\_ File No. \_\_\_\_\_

1. CLIENT \_\_\_\_\_

2. SPOUSE \_\_\_\_\_

SS# \_\_\_\_\_

DL# \_\_\_\_\_

3. **NAME CHANGE** YES NO If so, to what **full** name? \_\_\_\_\_

4. **CHILD(REN):**

Child 1 \_\_\_\_\_

SS# \_\_\_\_\_

Child 2 \_\_\_\_\_

SS# \_\_\_\_\_

Child 3 \_\_\_\_\_

SS# \_\_\_\_\_

**CONSERVATORSHIP:** Joint \_\_\_\_\_ (or Managing Conservatorship to \_\_\_\_\_)

**VISITATION:** Texas Standard (See attached schedules).

**DOMICILE RESTRICTION:** Will there be a residency restriction of the child(ren)? If so, what is the geographic area? \_\_\_\_\_

**CHILD SUPPORT:**

Beginning \_\_\_\_\_, \$ \_\_\_\_\_ per \_\_\_\_\_

How was that figure arrived at? \_\_\_\_\_

5. **PROPERTY:**

Lot \_\_\_\_\_, Block \_\_\_\_\_, \_\_\_\_\_ Addition, Vol \_\_\_\_\_, Page \_\_\_\_\_

Address \_\_\_\_\_

Mortgage Company \_\_\_\_\_

Loan # \_\_\_\_\_, Balance Due \$ \_\_\_\_\_

What is going to happen to the residence? \_\_\_\_\_

\_\_\_\_\_. If residence is to be sold, who will remain in the house until sold? \_\_\_\_\_ Who will pay the mortgage until the house is sold? \_\_\_\_\_ Who will pay for repairs to residence, if needed, before the sale? \_\_\_\_\_

How will the proceeds be split? \_\_\_\_\_. Please fill in the legal description: \_\_\_\_\_

**MOTOR VEHICLES:**

CLIENT

Loan Company:

VIN# \_\_\_\_\_

Loan # \_\_\_\_\_  
Balance due \_\_\_\_\_

Loan Company:

VIN# \_\_\_\_\_

Loan # \_\_\_\_\_  
Balance due \_\_\_\_\_

SPOUSE

Loan Company:

VIN# \_\_\_\_\_

Loan # \_\_\_\_\_  
Balance Due \_\_\_\_\_

Loan Company:

VIN# \_\_\_\_\_

Loan # \_\_\_\_\_  
Balance due \_\_\_\_\_

The following wording is standard in a decree unless your agreement is otherwise. Please read carefully and list any changes necessary:

All household furniture, furnishings, fixtures, goods, appliances, and equipment in the possession of or subject to the sole control of Petitioner.

All clothing, jewelry, and other personal effects in the possession of or subject to the sole control of Petitioner.

Any and all sums of cash in the possession of or subject to the sole control of Petitioner, including money on account in banks, savings institutions, or other financial institutions, which accounts stand in Petitioner's sole name or from which Petitioner has the sole right to withdraw funds or which are subject to Petitioner's sole control.

Any and all sums, whether matured or unmatured, accrued or unaccrued, vested or otherwise, together with all increases thereof, the proceeds therefrom, and any other rights related to any profit-sharing plan, retirement plan, pension plan, employee stock option plan, employee savings plan, accrued unpaid bonuses, or other benefit program existing by reason of Petitioner's past, present, or future employment.

Any and all policies of life insurance (including cash values) insuring the life of Petitioner.

Any and all stocks, bonds, and securities registered in the name of Petitioner, together with all dividends, splits, and other rights and privileges in connection therewith.

**Property:** (Do not list miscellaneous property already divided and in your possession)

Award to Wife: \_\_\_\_\_

Awarded to Husband: \_\_\_\_\_

Are you dividing retirement benefits? Please list the complete name of the account and the present value/amount in the account:

Pension Plan   Thrift Savings Plan   401(k)   Profit Sharing   Other   Who Receives?

6. **DEBTS:**

**CLIENT**

DEBT  
ACCOUNT # \_\_\_\_\_  
\$ PER MONTH \_\_\_\_\_ BALANCE DUE \_\_\_\_\_

DEBT  
ACCOUNT # \_\_\_\_\_  
\$ PER MONTH \_\_\_\_\_ BALANCE DUE \_\_\_\_\_

DEBT  
ACCOUNT # \_\_\_\_\_  
\$ PER MONTH \_\_\_\_\_ BALANCE DUE \_\_\_\_\_

DEBT  
ACCOUNT # \_\_\_\_\_  
\$ PER MONTH \_\_\_\_\_ BALANCE DUE \_\_\_\_\_

**SPOUSE**

DEBT  
ACCOUNT # \_\_\_\_\_  
\$ PER MONTH \_\_\_\_\_ BALANCE DUE \_\_\_\_\_

DEBT  
ACCOUNT # \_\_\_\_\_  
\$ PER MONTH \_\_\_\_\_ BALANCE DUE \_\_\_\_\_

DEBT  
ACCOUNT # \_\_\_\_\_  
\$ PER MONTH \_\_\_\_\_ BALANCE DUE \_\_\_\_\_

DEBT  
ACCOUNT # \_\_\_\_\_  
\$ PER MONTH \_\_\_\_\_ BALANCE DUE \_\_\_\_\_

**I certify that the above specifies the terms of my decree of divorce. If I am unsure how to answer a question, or of the legal effect or meaning of any of the above, I understand that I can make an appointment to consult with DIANE M. WANGER in person or make a phone appointment to clarify any area not understood.**

\_\_\_\_\_  
Client's Signature